



Admission Cancellation Form

As set out in clauses 34-35 of the Terms and Conditions for London Specialised Master Programmes, you may cancel the Contract with the School by submitting this form or otherwise giving the School written notice of cancellation.

Please note that submitting this form will result in the cancellation of your offer with the consequences set out in the Terms and Conditions. If you are unsure, please contact the Admissions Department at masterlondonadmissions@escp.eu.

Personal Details	
First name	
Surname/Family Name	
Offer Acceptance Date	
Email address	

Programme details	
Name of Programme	
Programme Commencement Date	
Reasons for cancellation	

Acknowledgement											
I hereby request the School to cancel my admission.											
I understand that:											
i) If I cancel the Contract less than six weeks before the Programme Commencement Date, I shall be liable to pay the School the percentage of the Programme Fee set out in the table below. Number of days between the date on which the School receives written notice of cancellation and the Commencement Date:											
<table border="1"><thead><tr><th>Number of days</th><th>Percentage of total fee payable</th></tr></thead><tbody><tr><td>0 to 14 days</td><td>100%</td></tr><tr><td>15 to 28 days</td><td>50%</td></tr><tr><td>29 to 42 days</td><td>25%</td></tr><tr><td>Over 42 days</td><td>Non-refundable deposit</td></tr></tbody></table>	Number of days	Percentage of total fee payable	0 to 14 days	100%	15 to 28 days	50%	29 to 42 days	25%	Over 42 days	Non-refundable deposit	
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0 to 14 days	100%										
15 to 28 days	50%										
29 to 42 days	25%										
Over 42 days	Non-refundable deposit										
ii) If I cancel the Contract on or after the Commencement date, I shall be liable to pay the entire Programme Fee, and there shall be no refund for any payments made.											
I acknowledge that the initial Programme Deposit payments are non-refundable unless a force majeure situation occurs which will be assessed by the School. This is supported by the Programme Deposit Refund Policy .											
Are you in a force majeure situation? Yes / No (delete as appropriate)											



If yes, please outline the details below and provide supporting evidence:

Signature	
Date	

Please send your completed form to the Admissions Department at masterlondonadmissions@escp.eu.